

**Agenda - Human Resources Committee**  
**Jefferson County Courthouse**  
**311 S Center Ave, Room 112**  
**Jefferson, WI 53549**

**Tuesday, November 5, 2019 @ 8:00 a.m.**

Committee Members: James Braughler, Chair; Kirk Lund; Laura Payne, Secretary; James Schroeder; Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of September 17, 2019, Human Resources Committee Minutes
7. Discussion of employee survey results on understanding Retirement Planning, including Deferred Compensation
8. Presentation on OneAmerica 457(b) Deferred Compensation Plan Administrative Services proposal by Wells Fargo, Retirement Plan Consulting Services
9. Discussion and possible action to Authorize Hiring a 457(b) Deferred Compensation Plan Consultant and to Authorize a Change in Employee 457(b) Deferred Compensation Plan Provider
10. Discussion and update on review of Personnel Policies and the Personnel Ordinance
11. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" for the purpose of discussing labor negotiation strategy to prepare for bargaining with the Labor Association of Wisconsin, Local 102
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of October, 2019 monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director:
  - a. September and October, 2019, monthly accomplishments and goals
  - b. Vacant position requests
  - c. Emergency Help requests
  - d. Leave of Absence requests
  - a. Additional steps and/or Benefits and/or Interim Appointments provided to employees
15. Set next meeting date and agenda items
16. Adjournment

**Next scheduled meetings:**  
**Tuesday, November 20, 2019 at 8:30 a.m.**  
**Tuesday, December 17, 2019 at 8:30 a.m.**

*A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*